

Final Report Guidelines

Learning & Leadership

The report must include three basic parts: 1) a narrative of your accomplishments, 2) a financial accounting of expenditures, and 3) a 60-second video describing the impact of the project. Please address in your report all of the items listed below. Please note that failure to submit this report will make you ineligible to receive a grant from the NEA Foundation in the future.

Narrative Section

- What difference has this project made on your professional practice during the grant period and how do you see it informing your practice over time?
- In what ways did your project impact the learning experience and outcomes of students?
- How many educators directly benefitted from the professional learning associated with this project?
- Approximately how many students directly benefitted from the professional learning associated with this project?
- Describe any challenges you encountered in completing your project and how you addressed them.

Financial Section

- In a Word, Excel, or PDF attachment, provide a description of each expense, the amount expended on each item, and the amount and source of any matching funds.

Additional Materials

- Please attach a 60 second video describing your project and the impact that it had on you as an educator. Please do not include any images of students in the video.